

Tongue Tied Price Guide

*Access to information
for everyone*



Price Guide

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Introduction

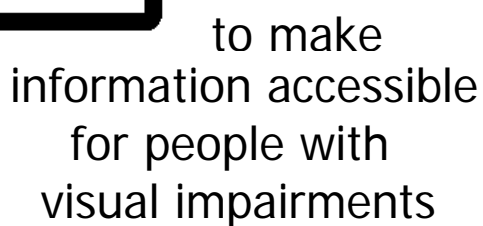
These prices should help you work out the approximate cost of any work you would like transcribed. Since text always varies in complexity, you will need to show us a copy of the document before we can confirm the exact price for you. Please just email or post your document to us for a written quotation.

Flexibility: remember we can do a lot more than detailed here – just ask! You can also look at our online shop where we sell Braille signage and other accessibility products.

These prices are correct at 01/12/06

Our

aim:



to make
information accessible
for people with
visual impairments

Braille

	<i>Simple format</i>	<i>Complex format</i>	<i>Copies</i>
<i>Standard Braille</i>	£6.50	£14.20	£1.70
<i>Foreign Language Braille</i>	£14.20	£18.20	£1.70
<i>Maths Braille</i>	£14.20	£20.00	£1.70

Prices quoted are per A4 page (approximately 500 words). Please note that if you cannot provide your document in an appropriate electronic format, then a conversion charge will be added (see page 16).

Standard Presentation:

Braille is produced on A4 white 160gsm paper. Braille documents include stapling/comb-binding/filing (depending on size) free-of-charge.

Other Options:

Various other presentation options are available on request for an additional charge.

Foreign Language Braille – please ask if specific language is available
Maths – up to degree level



Large Print

	<i>Simple format</i>	<i>Complex format</i>	<i>Copies</i>
Large Print	£6.50	£14.20	£1.20
Foreign Language Large Print	£14.20	£18.20	£1.20
Maths Large Print	£14.20	£20.00	£1.20

Prices quoted are per A4 page (approximately 500 words).

Please note that if you cannot provide your document in an appropriate electronic format, then a conversion charge will be added (see page 16).

Standard Presentation:

Large Print is produced on A4 pale yellow 120gsm paper for maximum clarity.

Large Print documents include stapling/comb-binding/filing (depending on size) free-of-charge.

Other Options:

Various other presentation options are available on request for an additional charge.

Foreign Language Large Print – please ask if specific language is available

Maths – up to degree level



Audio

	<i>Simple format</i>	<i>Complex format</i>	<i>Copies</i>
Audio Tape	£6.50 / page & £3.20 / tape	£9.80 / page & £3.20 / tape	£6.00 / tape
Foreign Language Audio Tape	£20.00 / page * & £3.20 / tape	£37.00 / page * & £3.20 / tape	£6.00 / tape
Maths Audio Tape	£9.80 / page & £3.20 / tape	£15.80 / page & £3.20 / tape	£6.00 / tape
Audio CD	£4.70 / page & £6.00 / CD	£9.80 / page & £6.00 / CD	£10.00 / CD
Foreign Language Audio CD	£20.00 / page * & £6.00 / CD	£37.00 / page * & £6.00 / CD	£10.00 / CD
Maths Audio CD	£9.80 / page & £6.00 / CD	£15.80 / page & £6.00 / CD	£10.00 / CD

Prices quoted are per A4 page (approximately 500 words).
You can expect approximately 18 pages to fit on an Audio Tape or standard CD.
Approximately 180 pages will fit on an mp3 CD.

Standard Presentation:

All Audio Tapes and CDs include print labels free-of-charge.
Tapes are packed into cases, CDs into wallets or cases (depending on number of CDs).

Other Options:

Audio Tape Presentation Cases are available for sets of 2-12 tapes.
Various electronic formats are available on CD including wav and mp3.
Braille labels and Inlay cards are available (see page 13-14).
Various other presentation options are available on request for an additional charge.

Foreign Language Audio

* This price is a guide only - please ask for prices for your specific language. A minimum charge of £370.00 applies

Maths – up to degree level

Music - musical intros can be added, please ask for details.



E-text

	<i>Simple format</i>	<i>Complex format</i>	<i>Copies</i>
<i>E-text by email</i>	£2.70	£10.40	£0.40 / address
<i>E-text on disk</i>	£2.70 & £3.20 / disk	£10.40 & £3.20 / disk	£7.00 / disk
<i>E-text on CD</i>	£2.70 & £6.00 / CD	£10.40 & £6.00 / CD	£10.00 / CD

Prices quoted are per A4 page (approximately 500 words).
 You can expect approximately 200 pages to fit on a disk or 10,000 on a CD.
 Please note that if you cannot provide your document in an appropriate electronic format, then a conversion charge will be added (see page 16).

Standard Presentation:

Files are saved in Word and rtf format for increased accessibility.
 Disks and CDs include print labels free-of-charge.
 CDs are packed into wallets or cases (depending on number of CDs).

Other Options:

Braille labels are available (see page 13).
 Various other presentation options are available on request for an additional charge.



What is E-text?:

Most visually-impaired people use computers. They usually use specialist software that magnifies or reads aloud the text on the screen. E-text is an electronic format that has been adapted to follow certain rules. E-text documents will be readable by the majority of visually impaired people using specialist software.

Daisy

	Simple format	Complex format	Copies
Daisy Type 2 (Full Audio with text titles)	£5.90 & £6.00 / CD	£11.00 & £6.00 / CD	£10.00 / CD
Daisy Type 4 (Full Audio with full text)	£9.40 & £6.00 / CD	£22.20 & £6.00 / CD	£10.00 / CD

Prices quoted are per A4 page (approximately 500 words). You can expect approximately 180 pages to fit on a Daisy CD. Please note that if you cannot provide your document in an appropriate electronic format, then a conversion charge will be added (see page 16).

Standard Presentation:

All Daisy CDs include print labels free-of-charge. CDs are packed into wallets or cases (depending on number of CDs).

Other Options:

Braille labels and Inlay cards are available (see page 13-14). Various other presentation options are available on request for an additional charge.

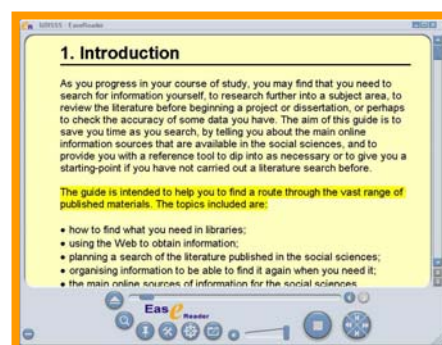
Foreign Languages – Please ask for prices. A minimum charge of £370.00 applies *

Maths – Please ask for prices. Maths transcription available up to degree level

Music – musical intros can be added, please ask for details.

What is Daisy?:

Daisy is a new format, often called a Digital Talking Book. It is a combination of Audio and E-text. The visually impaired reader will have a special Daisy player or computer software, that will enable them to see the book on a screen. The corresponding portions of text are then highlighted whilst it is read out.



Moon

	<i>Simple format</i>	<i>Complex format</i>	<i>Copies</i>
<i>Moon</i>	£8.30	£15.20	£3.90

Prices quoted are per A4 page (approximately 500 words).

Please note that if you cannot provide your document in an appropriate electronic format, then a conversion charge will be added (see page 16).

Standard Presentation:

Moon is produced on A4 white 160gsm paper.

Moon documents include stapling/comb-binding/filing (depending on size) free-of-charge.

Other Options:

Various other presentation options are available on request for an additional charge.

Foreign Languages – Please ask for prices.

Maths – Please ask for prices. Maths transcription available up to degree level

What is Moon?:

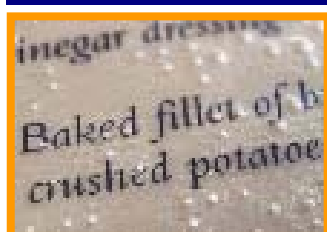
Moon is a tactile language like Braille. The characters are larger than in Braille, which makes documents bulky, but this means that it is easier to learn and to read by people with less experience or reduced sensitivity.

We produce dotty moon, where the lines and curves of the moon characters are made by a series of dots.



Restaurant Menus

	<i>Description</i>	<i>1st Copy</i>	<i>Copies</i>
Standard Menu Braille	Comb-bound	£20.00	£1.70
Covered Menu Braille	Comb-bound, with clear plastic cover and cardboard backing.	£20.00 + coverings £4.00	£1.70 + coverings £4.00 / copy
Personalised Menu Braille †	Bound in your existing restaurant cover	£20.00 + adaptation £10.00	£1.70 + adaptation £10.00 / copy
Overlay Menu Braille †	Clear plastic sheets adhered over your print menu.	£34.00	£15.00
Standard Menu Large Print	Comb-bound	£20.00	£1.20
Covered Menu Large Print	Comb-bound, with clear plastic cover and cardboard backing.	£20.00 + coverings £4.00	£1.20 + coverings £4.00 / copy
Personalised Menu Large Print †	Bound in your existing restaurant cover	£20.00 + adaptation £10.00	£1.20 + adaptation £10.00 / copy



Prices quoted are per A4 page (approximately 500 words). Please note that if you cannot provide your document in an appropriate electronic format, a conversion charge will be added (see page 16). † We will need to see your menu to see if these formats are possible.

Standard Presentation:

Braille is produced on A4 white 160gsm paper. Large Print is produced on A4 pale yellow 120gsm paper for maximum clarity.

Other Options:

Various other presentation options are available on request for an additional charge.

When we work with menus, we pay special attention to all lists. We make sure that the menus are easy and quick to use by customers, and that individual menu items are clearly distinguished. We also produce a directory of restaurants with accessible menus, and advertise this to blind people.

Labels

We have developed an extensive range of labels which can be used in many applications such as: **Packaging, Bottling, Greetings Cards, Price Tags.**

An easy way to make your documents accessible is to add a simple message using one of our labels:

This document is available in Braille, Audio, Large Print, and E-text formats. Please phone 01234 567890 to request a copy.

These labels contain Print and Braille!



Labels – Combo

	Set-up fee	0-99	100-499	500-999	1000-4999	5000-9999	>10k
Audio Tape Combo Labels for standard audio cassettes. Black & white print, Embossed Braille	None	£3.40	£0.60	£0.40	£0.20	£0.14	£0.14
Diskette Combo Labels for standard 3.5" disks. Black & white print, Embossed Braille	None	£3.40	£0.60	£0.40	£0.20	£0.14	£0.14
Standard Packaging Combo Labels Braille embossed on printed adhesive labels, for sticking by hand only. Black & white print, Embossed Braille Max. size 201 x 288 mm	£15.50	£4.00	£3.60	£3.10	£3.60	£0.40	£0.30
Standard Packaging Colour Combo Labels Braille embossed on printed adhesive labels, for sticking by hand only. Full colour print, Embossed Braille Max. size 201 x 288 mm	£30.00			£5.30	£2.70	£0.70	£0.40
Deluxe Packaging Combo Labels Extremely durable Braille formed from plastic, ideal for machine-application. Full colour print, Plastic Braille coating Max. size 201 x 288 mm	£60.00	This Braille has been specially developed so that the text behind it is not distorted.		£9.00	£4.80	£1.00	£0.52

Labels – Braille

	Set-up fee	0-99	100-499	500-999	1000-4999	5000-9999	>10k
White Braille Labels White paper labels, Embossed Braille Max. size 201 x 288 mm	£8.40	£2.80	£2.60	£2.38	£1.30	£0.36	£0.26
Clear Adhesive Braille Labels Clear Vinyl labels, Embossed Braille Max. size 145 x 100 mm	£8.40	£3.20	£2.90	£2.60	£1.40	£0.60	£0.58
Clear Adhesive Braille Strips Clear Vinyl labels, Embossed Braille Strips up to 200 mm, height 13 mm	£9.60	£2.30					



Labels – Audio

Audio labels enable you to add an audio message to a label. For example these would allow you to push a button to hear a description of the contents of a package or jar.



Labels – Miscellaneous

	Set-up fee	0-99	100-499	500-999	1000-4999	5000-9999	>10k
Audio Cassette Inlay Cards	£10.00	£2.60	£1.30	£1.20	£0.90	£0.50	£0.40
Audio Cassette Inlay Cards Colour	£10.00	£3.60	£3.20	£1.70	£1.30	£0.70	£0.50
CD Cases & Inlay Cards	£10.00	£6.00	£5.70	£3.00	£2.00	£1.10	£1.00
CD Cases & Inlay Cards Colour	£10.00	£8.00	£7.30	£3.80	£2.50	£1.20	£1.10
Permanent Door Signage	On Application						



Business Cards

		Set-up fee	250- 499	500- 999	> 1000
Standard Business Cards	1 colour	£300.00	£0.58	£0.44	£0.36
	2 colours	£400.00	£0.66	£0.48	£0.38
	3 colours	£500.00	£0.74	£0.52	£0.40
	4 colours	£600.00	£0.82	£0.56	£0.42
Folding Business Cards	1 colour	£400.00	£0.60	£0.50	£0.44
	2 colours	£500.00	£0.68	£0.54	£0.46
	3 colours	£600.00	£0.76	£0.58	£0.48
	4 colours	£700.00	£0.84	£0.62	£0.50

Please note that Braille text is much larger than printed text - we will need to see the text to check if it fits in Braille, and you may need to cut down the number of words used.

Artwork must be supplied with 5mm bleed in an acceptable electronic format.

Minimum order quantity: 250.

Standard Presentation:

Standard cards: 55x85mm

Folding cards: Double size to fit more Braille, folded to standard size; either side-opening 170x55mm or top-opening 85x110mm

Material: White card 250gsm

Other Options:

Various other presentation options are available on request for an additional charge.



Document Conversion

	Price per page
PDF	£2.30
Quark Xpress	£6.70
Hard Copy (Typing/Scanning)	£11.70

For most services, we need to work from an electronic file. We can accept files in Word, Text Only, PowerPoint and Excel. If you cannot provide your document in an appropriate electronic format, then a conversion charge will be added. The prices shown here are for the most common formats. Please ask if your document is in any other format. Prices quoted are per A4 page (approximately 500 words).

Postage

	Price
Standard Postage (2-5 days)	FREE with your order
Express Postage (1-3 days)	Dependent on weight
Guaranteed Next Day 1pm	Dependent on weight
Guaranteed Next Day 9am	Dependent on weight
Postage Direct to Your Customers (1-3 days)	£0.60 / customer

Standard Postage is included FREE for all orders - please ask for prices for other options.

Postage to Customers:

We can dispatch transcribed documents directly to your customer list on your behalf. You will need to provide the list of addresses. The above price may vary for large documents.

Order Information

We are happy to produce copies on an "as and when required" basis, by arrangement.

Copies on Request

There is no minimum charge except where shown (* pages 7 and 9).

Minimum Charge

Prices are exclusive of VAT.

VAT

Our usual turnaround time is 5 days to despatch (depending on size of order).

Turnaround

All prices are subject to complexity of document. Complex text includes non-text items such as tables, graphs, diagrams and pictures. All documents need to be seen before the price is confirmed.

Complex Text

Discounts may be available for large orders.

Large Orders

Send a copy of your document to us today for a full quotation.

Contact Us

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